GROUP 3 ACTION PLAN

Relate agile methodologies to Project Management knowledge areas.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Sr. No. | Action | By When | By Whom | Remarks |
| 1 | Wikispace Creation | 30.03.2021 | Mattia |  |
| 1a. | Wiki space sign up | 29.03.21 | Zak |  |
|  | | | | |
|  | Weekly Update | Weekly | Team Members |  |
|  | | | | |
| 3 | Traditional Practices Review | Daily WhatsApp Reviews | Team Members | Immediate Start  Deadline 04.04.2022 |
| 3.a | Everyone will do the research Update on Wiki  Daily WhatsApp reviews | Daily WhatsApp Reviews | Team Members |
| 4 | Agile/XP practices Review | To be started after Iteration 1 if submitted | Team Members | Will start only after Submission of Iteration 1 |
| **5** | **1st Iteration** | **April 6th** | **Team Members** | **Deadline**  **04.-4 2022** |
| **Traditional Tools and techniques.** | | | |
| **6** | **2nd Iteration** | **April 13th** |  | Will start only after Submission of Iteration 1 |
| **Agile/XP Tools & Techniques** | | | |
| **7** | **Final Iteration** | **April 27th** |  | Will start only after Submission of Iteration 2 |
| **Comparison Traditional Vs Agile/XP** | | | |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Mon | Tues | Wed | Thurs | Fri | Sat | Sun |
| 28 | 29 | 30 | 31 | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 18 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 |  |  |  |  |

1ST Meeting: 29.03.2022

Started at: 2:00 pm. Finished at: 2:40 pm

Present: Mattia & Zak

Agenda:

Discuss the assignment requirements

Discuss how to proceed with the assignment

Agree on who is doing what and by when?

Fill the agreed action plan

Agree on next meeting date and time

Other points

Minutes:

Assignment requirements discussed.

Assignment proceeding discussed.

It was agreed on who is doing what and by when.

Action plan above filled.

Next meeting date April 04th at 2:00 pm.

Other points:

2nd Iteration will start when 1st Iteration is submitted.

Meeting Closed at 14:40 pm